

Files on Your CD

The Operations Manual as presented in this book

Applicant Reference.doc

AR Form.doc

AR Welcome Ltr.doc

AR Collection Letter

Bad Check Letter.doc

Bank Deposit Log.doc

Bonus Program (see Store Error Report)

Closing Checklist.doc

COD Form.doc

Commissions Program.doc

Credit Application Ltr.doc

Credit Request.doc

Deposit Form.jpg

Employee Forms Info.doc

Employee Commendation.doc

Employee Welcome Ltr.doc

Employment Application.xls.

Hiring1.jpg (Hiring Sign)

Hiringft.jpg (Hiring Sign)

Hiringft2.jpg (Hiring Sign)

Hiringpt.jpg (Hiring Sign)

Hiringpt2.jpg (Hiring Sign)

Interview Questions.doc

Inventory.xls

Monthly Acctng.xls

Monthly Report.xls

Opening Checklist.doc

Paid Out Form.doc

Pickup Form.doc

Purchasing.xls

Quote Form.doc

Refund Form.doc

Rejection Ltr.doc

Returned Packaging Form.doc

Returned Package Ltr.doc

Returned Package Policy.doc

Review Employee.doc

Review Letter.doc

Schedule.xls

Store Error Report.doc

Time-Off Request.xls

Tracer Form.doc

Transfer Form.xls

Warning Form.doc